

**TROY COMMUNITY LAND BANK
ANNUAL HOUSEKEEPING RESOLUTION 2019**

A regular meeting of Troy Community Land Bank (the "Land Bank") was convened in public session at 433 River street, 5th Floor, Troy, New York 12180 at 8:30am

RESOLUTION APPROVING CERTAIN APPOINTMENTS AND ADMINISTRATIVE MATTERS OF THE LAND BANK.

WHEREAS, Troy Community Land Bank (the "Land Bank") is authorized and empowered by the provisions of Article 16 of the New York State Not-For-Profit Law (the "Enabling Act");

WHEREAS, under Section 1607 of the Act, the Land Bank has the power to make certain appointments and approve certain administrative matters; and

WHEREAS, as provided in the Land Bank's by-laws; and

WHEREAS, the members of the Land Bank desire to make certain appointments and approve certain administrative matters;

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE TROY COMMUNITY LAND BANK, AS FOLLOWS:

Section 1. The Land Bank hereby takes the following actions:

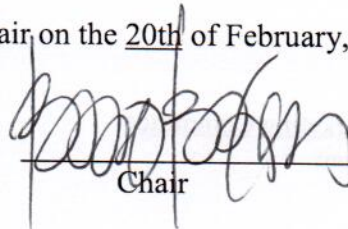
(A) Approves the appointments and the administrative matters described in Schedule A attached hereto.

(B) Approves, ratifies and confirms the policies described in Schedule A and contained in the Land Bank's Policy Manual.

NOW, THEREFORE, BE IT RESOLVED by the Troy Community Land Bank Corporation that:

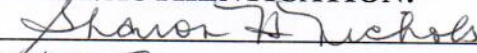
1. The Land Bank hereby authorizes the Chair and the Chief Executive Officer to take all steps necessary to implement the matters described in Schedule A attached; and
2. This Resolution shall take effect immediately.

ADOPTED by the Board and **SIGNED** by the Chair, on the 20th of February, 2019



Chair

ATTEST/AUTHENTICATION:



Secretary Treasurer

SCHEDULE A

Confirmation of Regular Land Bank Meeting Schedule

Third Wednesday of the Month at 8:30am

Appointment of Chief Executive Officer to the Land Bank

Anthony Tozzi, Executive Director

Appointment of Accounting Firm of the Land Bank

Bonadaio Group

Appointment of Land Bank Counsel

**Catherine M. Hedgeman, Esq.
Law office of Catherine M. Hedgeman, PLLC**

Appointments to the Executive Committee

Heather King, Chair
Brian Barker, Secretary
Sharon Nichols, Treasurer

Appointments to Governance Committee

Heather King
John Carmello
Bruce Dee

Appointments to Audit Committee

Sharon Nichols
John Cubit
Bruce Dee
John Carmello
Catherine M. Hedgeman, Esq.

Appointments to Finance Committee

Sharon Nichols, Chair
John Cubit
Bruce Dee
John Carmello

Appointments to Marketing Committee

Suzanne Spellin, Chair
Andrew Cooper
Jeanette Nicholson

Appointments to Acquisition and Disposition Committee

Brian Barker, Chair
Heather King

Approval and Confirmation of Land Bank Policies

See Schedule A Attached Listing Land Bank Policies

Appointment of Contract/Procurement Officer

Anthony Tozzi, Executive Director

Appointment of Investment and FOIL Officer

Anthony Tozzi, Executive Director

SCHEDULE A

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